
GUIDE TO THE INTERNATIONAL BUSINESS REGISTERS SURVEY 2018

Introduction

Thank you for participating in the International Business Registers Survey. This guide is designed to assist you with questions you may have on behalf of your jurisdiction. The purpose of the survey is to collect information from business registers to ultimately assist them in comparing their own practice and performance with those of other jurisdictions. Benchmarking is one of the best ways to learn valuable lessons from others on how to improve procedures and overcome challenges in your own work.

Benchmarking in this context also serves to compare legal systems in different countries, which is critically important since legal systems are the foundation upon which all business registers operate. Survey results may also help identify obstacles and possibilities for overcoming them and improving performance. The data you provide will be the basis for the 2019 International Business Registers Report. Last year's report can be found on the websites of each of our partner organisations, being ASORLAC (Association of Registers of Latin America and the Caribbean), CRF (Corporate Registers Forum), ECRF (European Commerce Registers' Forum) and IACA (International Association of Commercial Administrators).

Instructions

The survey is broken down into a series of sections. Your requirement to complete some questions within these sections will depend on your response to previous questions. For example, if you answer that your business registry does not file annual accounts, you will not be asked to respond to the series of questions dealing with annual account filings.

Please select only one option unless the question specifically directs you to choose more than one, or all that apply.

You should save your responses at regular intervals, by clicking SAVE at the bottom of each page in the questionnaire. You can SAVE your responses at any time, but must do so before closing the survey tool or exiting your internet browser. If you close the survey tool or exit before you SAVE, your unsaved responses will be lost.

After you have completed the survey questions, or as many as you are able to complete, and you have saved your information along the way, as the final step you must select SUBMIT at the bottom of the survey.

Timing

The survey was made available on April 24th, 2019. The responses are to be based upon the 2018 calendar year, meaning January 1, 2018 to December 31, 2018. The deadline for the submission of your response to the survey is June 31st, 2019. The information you and others submit will be analysed in the preparation of the 2019 International Business Registers Report. Adherence to the submission deadline is important to ensure adequate time for analysis, preparation and publication – such that the report may be available for presentation at the sponsor organisational annual conferences.

Still have questions?

Please do not hesitate to contact any member of the survey working group noted below.

[Hayley Clarke](#) – Canada

[Ljubinka Andovoska](#) - Macedonia

[K Latha](#) – Singapore

[Marissa Soto-Ortiz](#) – USA

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For questions from Spanish speaking respondents, please contact [Marissa Soto-Ortiz](#).

For administrative questions, please contact [Stacey-Jo Smith](#). For technical questions, please contact [Gemma Hendy](#).

Thank you for your participation!